GUIDE TO PHEASANTS NEST ONLINE ORDERING SYSTEM

Thanking you for choosing to use our online ordering system. We hope that you find this a quick and easy process – another task you can tick off your weekly list!

The device that you use to place your order determines the way that you see it. The instructions immediately below are for a PC, however there are instructions below for both Android and iPhones.

GETTING STARTED (All devices)
In the email that you received there is a link to your account.
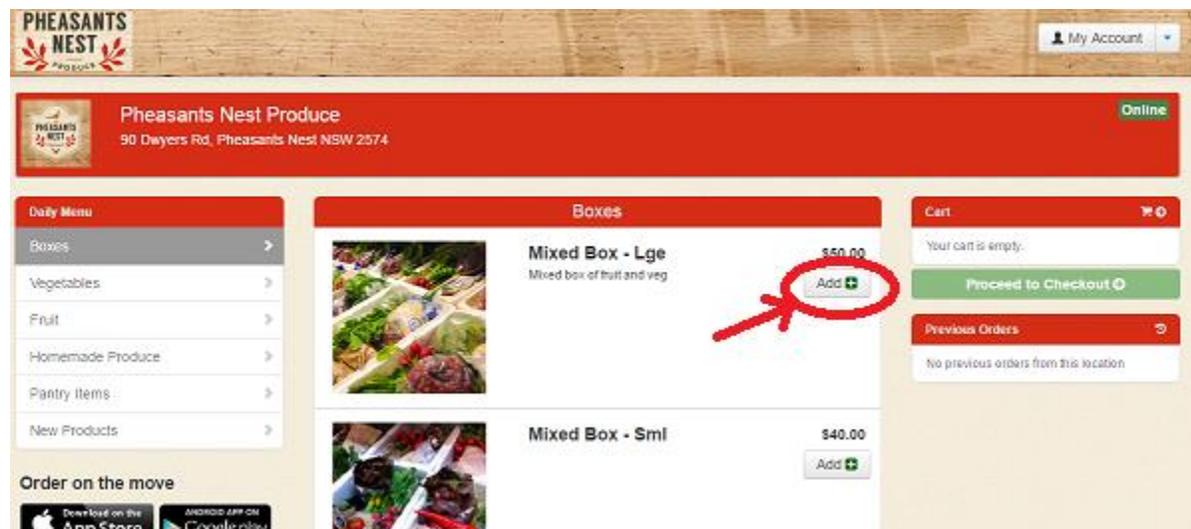- You need to click on the link and set up a password that you remember.

Once that you have done that, you will be prompted to login. Once you have logged in you are ready to start ordering. We have preset your delivery address and contact information but ask that you check this when you go to check out.

TO ORDER (PC)

Once you have logged in you will be taken to the following screen:

If you want the items as shown then simply click on the add button of the item that you want. If you require more than one of the items shown, the use the ⊕ button in the cart to the right hand side of the screen to adjust the quantity (see picture below). If you have pressed the Add button to many times use the ⊖ button to reduce.
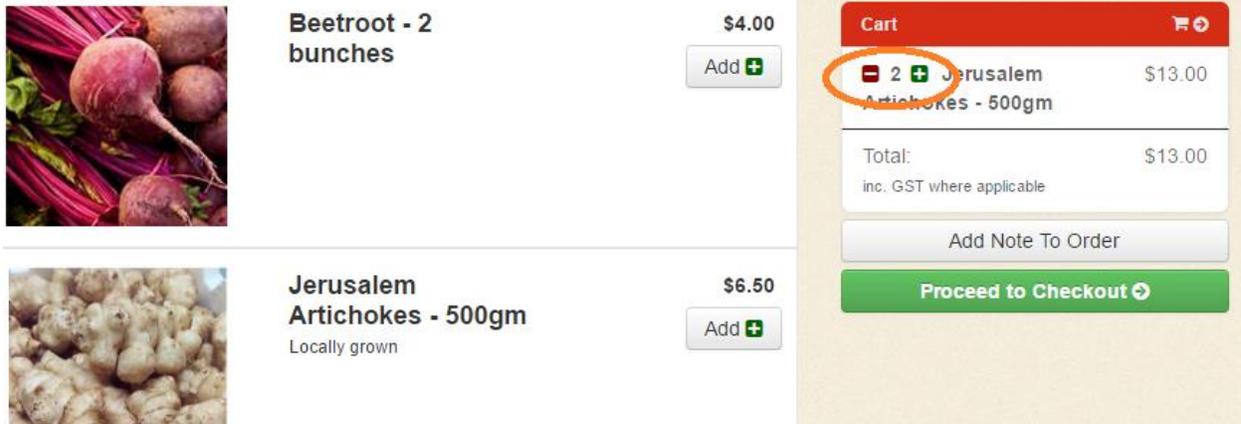
If you need to change your delivery address for a week or have a comment to add then click on the
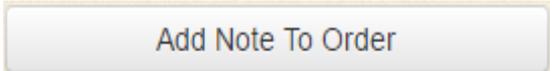
button located above the Proceed to Checkout button on the right hand side of the screen.

To make it easier to find the items that you want we have a category bar on the left hand side of the screen. While you can scroll up and down through all of the items available by clicking on a category you can go straight to that section. Homemade Produce is anything made here at Pheasants Nest Produce, while pantry items covers a wide range of specialty items that we are delighted to offer you. The 2kg Specials change weekly depending on what is in season.
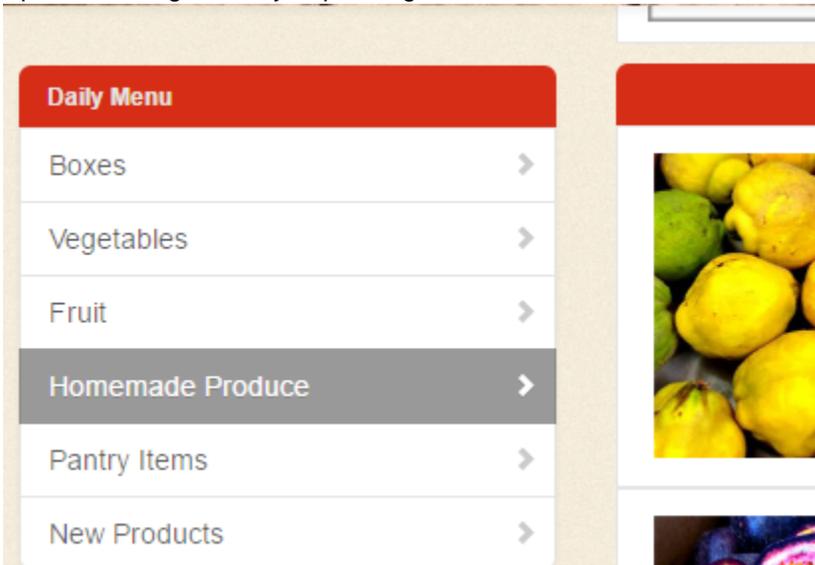
Once you have added all of the items that you wish to order, click on the

button located to the right of the screen.

Fulfilment. This is where you need to check your address. If we have it set up correctly, then just got on to the payment section. If we haven't prefilled correctly or it is blank click on the down arrow to the right of the address box.

Fulfilment

Delivery Address — Enter new delivery address ▼

New Delivery Address — Start typing your delivery address — Find Address

Start typing your delivery address, then select the correct address from the list that appears or click *Find Address*.

Start typing your address into the New Deliver Address box and select correct address when it appears. Proceed to payment options.

The payment options have changed slightly with the introduction of this online system. You can make an upfront payment which will be credited to your account either by credit card or by bank transfer (email us for details on how to do this). Your order amount will then come off the balance and be displayed as shown below, or you can pay by credit card when you place your order, or you can elect to pay by cash on the day. You can elect to save your credit card details so that you only have to enter them once.

- Select your payment method and complete details as required

Payment

Choose: Account Balance | Cash | PayPal | Saved Card | MasterCard VISA

Balance — $ 0.00

You do not have sufficient funds in your account balance to pay for this order.
Pay by MasterCard or Visa now and optionally save your card to select your preferred topup options.
We use a PCI compliant payment gateway to securely store and process credit/debit cards.

Place Order ⊕

Click on the _____ button at the center bottom of the screen.

You will receive an order confirmation to your email address as well a notification on screen that your order has been placed.

Order #235804   ✕

Your order has been sent!

Your unique order number is **#235804**

Delivery from **Pheasants Nest Produce Pheasants Nest**

Thanks for ordering online - we'll see you soon!

Close

TO ORDER (iPhone or Andriod)

Go to either the App Store or Google Play. Search mypreorder. This will create an icon on your screen.

- Install onto your device.
- Click on All (right hand side with search glass)
- Select NSW
- Scroll down to Pheasants Nest Produce
- Click on the yellow Add star button.

Next time you want to place an order you can click straight on the icon off your screen and then click on the favorite's button. This will take you to the right place.

- Click on the green order button.

The ordering process is then nearly the same as per the PC instructions